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February 24, 2008

Mr. Alton Conway
Board of Directors
Mountain Top Boys Home
Via email
ipac55@bellsouth.net

Subject: Proposal to renovate and restore MTBH Wood Shop

Dear Alton,

Thank you for the opportunity for Advocate Networks to support the mission of the Mountain Top Boys Home. We are requesting MTBH Board approval of the following plan to renovate and restore the Wood Shop into a safe, secure, and functional asset for the benefit of the Boys. We expect this project will be the first of many.

In general, we have five elements of the plan:

- 1) Repair and secure the roof of the Wood Shop,
- 2) Repair and update the electrical system of the Wood Shop,
- 3) Replace the current wood-stove with a modern, safe heating system,
- 4) Clean and organize the interior of the Wood Shop, and
- 5) Clean and seal the exterior of the Wood Shop.

Advocate Networks will provide the project management and oversight, materials, labor and funding to complete this plan.

The details of the restoration plan are provided in the following Project Plan. I would be happy to meet with you and/or the Board to present our plan and discuss any modifications needed by MTBH to benefit the Boys.

Sincerely,

B. Scott Fogle, Co-President and Co-Founder



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MTBH Wood Shop Restoration Plan

Repair and secure the roof of the Wood Shop:

On December 19, 2007, we conducted a walk-around tour of the Wood Shop with Marty Vess. Marty indicated that water leaks were apparent at several locations inside the Wood Shop – particularly around the roof penetration of the wood stove chimney.

We have secured the support of John Norris, American Rooftech Systems, a licensed metal roof contractor. Mr. Norris, also a member of the Methodist Church, has volunteered to accompany our project manager to the Wood Shop, inspect the roof, and if possible with his available materials, make the appropriate repairs to the roof.

We believe this inspection and repairs will take one half day in good weather. We will need access to the Wood Shop at during the time.

Repair and update the electrical system of the Wood Shop:

In late January 2008, we conducted an electrical and lighting inspection of the Wood Shop with the participation and support of Michael Padgett, licensed electrical contractor. During the inspection, we identified the following items in need of repair, upgrade or modification:

- 1) Table saw power cord directly and hard-wired to electrical outlet,
- 2) Some receptacles throughout the Wood Shop need to be replaced,
- 3) Paint storage room need a light switch,
- 4) Some fluorescent lights need the ballast replaced and/or new bulbs,
- 5) Fluorescent lights in the wood storage area without wire guard covers present a safety hazard to people moving wood to/from the storage area in the event of accidental breakage of the lights,
- 6) Roll-up door needs a light and switch,
- 7) Some of the machines needs to have Romex wiring replace with a more durable wire,
- 8) Dead short in the classroom at the floodlight needs to be repaired, and
- 9) Electrical panel needs to be checked for safety.

We believe these items can be addressed with the support of an electrical contractor in three days with approximately \$500 of materials.



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We will need access to the Wood Shop during this time.

Replace the current wood-stove with a modern, safe heating system:

During the electrical inspection and lighting inspection, we noted the use of a wood stove for heat for the Wood Shop. We believe this system presents a hazard to people in the Wood Shop during the use of the wood stove. We would like to remove the wood stove, seal the roof penetration where the chimney from the wood stove currently resides, and install a modern, safe electrical heating unit. Please let us know if you would like to retain the wood use for other future use, or if we should make plans to remove the wood stove from the property.

We believe two or three small electric radiator heaters on a single switch can safely heat the Wood Shop. We would plan to install the heaters during the time the electric contractor is on site. Advocate Networks will supply the heaters and the supporting materials.

We believe this effort will require one day and we will need access to the Wood Shop during this time.

Clean and organize the interior of the Wood Shop:

We believe the Wood Shop would benefit greatly from a thorough cleaning and re-organization of the tools, wood supply and other stored items. We have not completed a plan to the re-organization of the Wood Shop. We plan to work through various options during the completion of early phases of this project. We will present an updated proposal for the element of the plan prior to commissioning any work plans.

Clean, stain and seal the wooden exterior of the Wood Shop:

We believe the Wood Shop would benefit greatly from a power-washing and natural wood stain and seal application.

We believe this effort will require two days. One day to power-wash the exterior and a second day after the exterior has dried sufficiently to apply at least two coats of stain/sealer.